

**APPLICATION FOR FINAL PLAT APPROVAL  
VILLAGE OF MAHOMET**

**DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY**

Date Filed : \_\_\_\_\_ Date Submitted to BCA: \_\_\_\_\_

Fee Paid – Receipt No. \_\_\_\_\_ Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Action by Plan and Zoning Commission : \_\_\_\_\_ Date: \_\_\_\_\_

Action by Board of Trustees : \_\_\_\_\_ Date: \_\_\_\_\_

**NOTICE TO APPLICANTS**

1. Applicants are encouraged to coordinate their activities with Village staff in advance of application deadlines.
2. Please contact the Village office for application deadlines.
3. The applicant must include all attachments required as part of this application before the application will be accepted as “complete”.
4. No incomplete applications will be placed on an agenda.
5. There will be no refund of any application fee for approvals not granted or withdrawn.
6. Approval of the Final Plat by the Village shall be in effect for one (1) year, and thereafter is null and void if the plat is not recorded.
7. The Village may grant approval of the Final Plat subject to completion of minor modifications to the Plat or documents. In that case, the applicant shall have 45 days to complete the required modifications, otherwise that approval granted shall be null and void. The Village President and Village Clerk will not sign the Certificate of Approval on the Final Plat until all required modifications are completed.
8. Submission of incomplete, altered documents on more than two (2) separate occasions will result in payment of an additional Plan Review Fee, as determined by the Plan and Zoning Commission.

1. **Name of Subdivision:** \_\_\_\_\_
2. **Name of Subdivider:** \_\_\_\_\_  
Address: \_\_\_\_\_
3. **Name of Local Agent:** (if applicable) \_\_\_\_\_  
Address: \_\_\_\_\_
4. **Owner of Record:** \_\_\_\_\_  
Address: \_\_\_\_\_
5. **Engineer:** \_\_\_\_\_  
Address: \_\_\_\_\_
6. **Land Surveyor:** \_\_\_\_\_  
Address: \_\_\_\_\_
7. **Attorney:** \_\_\_\_\_  
Address: \_\_\_\_\_
8. **Subdivision Location:** \_\_\_\_\_  
\_\_\_\_\_
9. **Tax Parcel Number:** \_\_\_\_\_
10. **Present Land Use:** \_\_\_\_\_ **Proposed Land Use:** \_\_\_\_\_
11. **Present Zoning:** \_\_\_\_\_ **Proposed Zoning:** \_\_\_\_\_
12. **Total Area (Acres):** \_\_\_\_\_ **Total Number of Lots:** \_\_\_\_\_
13. **Is this subdivision located within the Village Corporate Limits?** \_\_\_\_\_yes \_\_\_\_\_no  
**Does this subdivision involve an annexation to the Village?** \_\_\_\_\_yes \_\_\_\_\_no
14. **Is any open space being offered as part of this subdivision?** \_\_\_\_\_yes \_\_\_\_\_no  
**If so, what amount?** \_\_\_\_\_

15. **Has the Board of Appeals granted any variance, exception or special permit concerning this property?** \_\_\_\_ yes \_\_\_\_ no.

If yes, list case: \_\_\_\_\_

16. **Are any waivers from the Subdivision Ordinance Regulations requested?** \_\_\_\_yes \_\_\_\_no

If yes, you **must** attach a list of waivers requested along with your justification of each waiver requested. Be certain your request is complete. Only a waiver requested can be granted.

17. **Does the application involve a Planned Unit Development or other flexible zoning pattern?** \_\_\_\_yes \_\_\_\_no

If yes, please describe: \_\_\_\_\_

18. **Attach twenty (20) full-size copies of the Final Plat**

19. **Attach the following items (from the petitioner's attorney):**

\_\_\_\_ Draft of Owner's Certificate and Covenants  
\_\_\_\_ Draft of County Clerk's Tax Certificate  
\_\_\_\_ Draft of Village Treasurer's Certificate  
\_\_\_\_ Draft of School District Statement  
\_\_\_\_ Draft of Subdivider's Agreement and Bond  
\_\_\_\_ Draft of the form of surety

**Attach the following items (from the petitioner's engineer):**

\_\_\_\_ Surveyor's Statement to Recorder of Deeds  
\_\_\_\_ Drainage calculations and summary conclusions  
\_\_\_\_ Erosion and Sedimentation Control Plan  
\_\_\_\_ Two (2) copies of Construction Plans and Specifications  
\_\_\_\_ Engineer's Estimate of Construction Cost for Public Improvements  
\_\_\_\_ Subsidiary Drainage Plat  
\_\_\_\_ IEPA Permit Application for water  
\_\_\_\_ IEPA Permit Application for wastewater  
\_\_\_\_ NPDES Stormwater Permit

20. **Attach completed report forms / letters concerning review from the following agencies (no need to submit if submitted as part of the Preliminary Plat phase):**

\_\_\_\_ Illinois Historic Preservation Agency-Historic Preservation Consultation Report  
\_\_\_\_ Champaign County Soil and Water Conservation District-Natural Resources Report  
\_\_\_\_ Illinois Department of Natural Resources-Threatened and Endangered Species Report

21. **For some subdivisions, like those outside of the Corporate Limits of the Village of Mahomet, approvals of other governmental agencies are necessary. Please attach approvals by the following entities, if necessary (contact Village Administration with questions):**

\_\_\_\_\_ applicable Township Road District Commissioner  
\_\_\_\_\_ applicable Township Supervisor  
\_\_\_\_\_ Champaign County Engineer  
\_\_\_\_\_ Champaign County Zoning Administrator  
\_\_\_\_\_ Cornbelt Fire Protection District  
\_\_\_\_\_ Sangamon Valley Public Water District  
\_\_\_\_\_ Illinois Department of Transportation

22. **Attach a separate sheet for any additional comments by the applicant (if any)**

23. **Attach additional exhibits (if any). Please list these items below:** \_\_\_\_\_

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**I (we) certify that all of the above statements and the statements contained in any papers or plan submitted herewith are true to the best of my (our) knowledge and belief.**

\_\_\_\_\_  
**(Signature) Applicant**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**(Signature) Owner**

\_\_\_\_\_  
**Date**